OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON April 14, 2026

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, April 14, 2026, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas to consider the following agenda:

1. Call meeting to order and determination of quorum.

   Present Members: Dr. Kenneth Kirlin, Travis Block, Ashley Glotzer, and Christopher Smithson

   Also Present: City Manager Ashley Maus, City Secretary Irma Duran

   President Kirlin called the meeting to order at 6:00 p.m.

   Citizens to be Heard

   There were no citizens to be heard.

2. Discussion and possible action to approve the minutes from the March 10, 2026 OPEDC meeting

   President Kirlin noted a correction to attendance. Full attendance was recorded, but two members were not present.

   Travis Block moved to approve the minutes from the March 10, 2026 OPEDC meeting as amended. Christopher Smithson seconded the motion. The motion passed with 4 in favor and 0 against.

3. Discussion and possible action regarding a Consulting Services Agreement between HdL Companies and the OPEDC

   City Manager Maus provided an update on the draft agreement included in the meeting packet. She noted that the agreement was not yet being presented for City Council approval due to the limited time between the OPEDC meeting and the City Council meeting. However, she requested direction regarding the method of payment for the commission to HdL related to property tax recovery.

   President Kirlin inquired about the frequency of the commission payments. City Manager Maus explained that the commission would be equal to 30 percent of the sales tax recovered for a period of two years. President Kirlin expressed his preference that the City be responsible for payment of the commission, as the City would be the direct recipient of the recovered sales tax.

   City Manager Maus stated that she would present the matter to the City Council and inquire whether there would be any concerns from Council regarding the OPEDC's willingness to pay its proportionate share, which would be one-sixth of the total amount.

The item would be presented at the April 15, 2026, City Council meeting. If approved, the item would then return to both the May OPEDC meeting and a subsequent City Council meeting for consideration and execution of a resolution and the associated agreement.

4. Discussion and possible action on the recurring EDC meeting date

   City Manager Maus summarized the most favored alternative for changing the recurring meeting dates, noting that the City Attorney is unable to attend Tuesday meetings. Based on a survey of the Board, the first and second Wednesdays emerged as the preferred options. She explained that if the OPEDC were to move its meetings to the second Wednesday, they would be held immediately following the Board of Adjustment meeting. Staff expressed a preference for the second Wednesday, as it would allow for one week without agenda postings.

   President Kirlin asked whether the matter needed to be resolved at the current meeting or if it could be deferred until a full dais was present. City Manager Maus explained that the board had responded with their preferences prior to the meeting.

   Member Glotzer expressed her preference for the first Wednesday due to various conflicts.

   Christopher Smithson made a motion to move the OPEDC meetings to the first Wednesday of the month. Kenneth Kirlin seconded the motion. The motion passed with 4 in favor and 0 against.

   Member Glotzer came back to the item prior to adjourning to request an amendment to the motion.

   Ashley Glotzer made a motion to make the move to the first Wednesday of the month temporarily for the month of May. Christopher Smithson seconded the motion. The motion passed with 4 in favor and 0 against.

5. Update, discussion and possible action about membership on a subcommittee to review the substantive Chapter 40 Zoning amendments.

   City Manager Maus presented the background information regarding the proposed zoning amendments and outlined the structure of the associated subcommittee. She requested that any OPEDC members interested in participating notify her prior to the May City Council meeting.

   Member Smithson expressed interest in serving on the subcommittee but noted concern regarding his lack of zoning expertise. City Manager Maus clarified that prior zoning knowledge was not required, as City staff and the City Planner would provide the subcommittee with all necessary information and guidance.

   President Kirlin stated he was interested and requested that staff email the OPEDC members to formally solicit interest in participating on the subcommittee.

6. Discussion and possible action on the quarterly investment report for Q2 of Fiscal Year 2025-2026

   City Manager Maus stated that the reports going forward would be in the packets. In the last couple months, over $3,000 in interest was accrued.

Financials

7. Discussion and possible action on the EDC Financials through March 31, 2026
   Travis Block presented and stated that OPEDC was well ahead of the planned budget in terms of revenue. $150,000 of revenue was budgeted for fiscal year 2026 and the budget exceeded $100,000 in revenue.

Adjourn meeting

There being no further business, the meeting was adjourned at 6:23 p.m.

Minutes approved on the 6 **day of** May**, 2026.**

Kenneth D. Kirlin
Kenneth Kirlin, President

Irma Duran, City Secretary