

CITY OF OLMOS PARK
REGULAR CITY COUNCIL MEETING
MINUTES

The City Council for the City of Olmos Park, Texas held a meeting, open to the public, at Olmos Park City Hall at 120 W. El Prado Drive in Olmos Park, Texas on Wednesday, June 17, 2026, at 6:00 PM where the following items were discussed.

1. Call the meeting to order and determine if a quorum is present

Mayor Harrison called the meeting to order at 5:00 p.m.

Present Members: Mayor Erin Harrison, Council Member Will Brooks, Council Member Chris Pal-Freeman, Council Member Sharon Plant and Council Member James Griffin

Also Present: City Manager Ashley Maus, City Attorney Daniel Santee, City Secretary Irma Duran, Public Works Director Gilbert Deleon, Fire Chief Michael Goodreau and Police Chief Fidel Villegas

Pledge of Allegiance

Mayor Erin Harrison led the Pledge of Allegiance.

Citizens to be Heard

There were no citizens to be heard.

2026-2027 Budget

2. Update and discussion on the FY 2026-2027 Budget

City Manager Maus presented an updated budget recap, including special funds. She also provided a draft list of exceptional items, excluding expenditures related to information technology infrastructure and equipment.

Items reviewed included cost-of-living adjustments, holiday pay, and the installation of artificial turf at Alameda Circle.

Council Member Plant requested that staff evaluate the ongoing maintenance costs associated with the artificial turf in the roundabout.

Mayor Harrison inquired about accessibility requirements. City Attorney Dan Santee advised that installing a crushed granite walkway would not trigger accessibility requirements. Mayor Harrison also asked whether donations from residents for beautification efforts would be deposited into the Beautification Fund.

City Manager Maus stated that staff would seek design professionals to develop conceptual renderings for community review and input.

Continuing the budget discussion, City Manager Maus confirmed that \$80,000 in reserve funds is available to replace a police vehicle.

Council Member Plant asked about expenditures related to the gas lamps.

Fire Chief Goodreau reported that seven gas lamps are currently in need of repair. He stated that reserve funds are used to cover repairs of aging lamps and that the anticipated expenditures will be accommodated within the current fiscal year.

Council Member Plant suggested increasing the amount allocated to this reserve line item.

Mayor Harrison inquired whether the budget includes increased service costs for routine mosquito spraying.

3. Discussion and possible action regarding the Texas Health Benefits Pool rate renewal for employee health insurance.

City Manager Maus presented on the employee health benefits and stated that a decision needs to be made by July 1 for renewal. Other plans were reviewed to keep costs down which would remove several benefits of the coverage.

City Manager Maus recommended keeping the current insurance plan, despite rate increases.

Council Member Sharon Plant moved to approve the Texas Health Benefits Pool Rate renewal. Council Member Chris Pal-Freeman seconded the motion. The motion carried with 4 in favor and 0 against.

4. Discussion regarding roundabout maintenance

City Manager Maus provided a follow-up on the roundabout safety study previously discussed at Council meetings. Staff recently located a 2011 memorandum containing recommendations related to the roundabout and would review those recommendations, evaluating any actions taken in response.

Council Member Plant suggested the Economic Development Corporation partner in the project to potentially fund improvements to the roundabout.

Various suggestions were offered to slow north bound traffic

5. Discussion and possible action on Ordinance 2026-06-17-05 amending the process for appointment of the city prosecutor and alternate city prosecutor

City Manager Maus presented Items 5 and 6. She explained that the City Attorney is currently handling a case at the federal level involving a matter that is also being prosecuted at the municipal level. To ensure alignment and continuity in the handling of the case, the City proposes appointing the City Attorney as an alternate prosecutor. City

Manager Maus further noted that the current City Code requires prosecutors to be appointed by ordinance. The proposed amendment would remove that requirement and instead authorize the City Council to make such appointments directly.

Council Member Sharon Plant moved to approve Ordinance 2026-06-17-05 amending the process for appointment of the city prosecutor and alternate city prosecutor. Council Member James Griffin seconded the motion. The motion carried with 4 in favor and 0 against.

6. Discussion and possible action to appoint Denton Navarro Rodriguez Bernal Santee & Zech, P.C. as an alternate prosecutor.

Council Member Sharon Plant moved to appoint Denton Navarro Rodriguez Bernal Santee and Zech, P.C as an alternate prosecutor. Council Member James Griffin seconded the motion. The motion carried with 4 in favor and 0 against.

7. Discussion and possible action on Resolution 2026-06-17-07 making appointments to City boards and commissions

Mayor Harrison recommended the following individuals:

- Aaron Peñaloza, Place 4 Economic Development Corporation

Council Member Sharon Plant moved to approve Resolution 2026-06-17-07 making the appointments to City boards and commissions. Council Member James Griffin seconded the motion. The motion carried with 4 in favor and 0 against.

Consent Agenda Items

8. Discussion and possible action to approve the minutes from the May 13, 2026, City Council Meeting
9. Discussion and possible action to approve the minutes from the May 20, 2026, City Council Meeting
10. Discussion and possible action to accept Tess Harden's resignation from the Olmos Park Economic Development Corporation effective immediately

Council Member Sharon Plant moved to approve the consent agenda. Council Member Chris Pal-Freeman seconded the motion. The motion carried with 4 in favor and 0 against.

Departmental Reports

11. City Manager's Report
12. Police Department Report

13. Fire Department Report
14. Streets and Sanitation Report
15. Financials
16. Building Department Report
17. Municipal Court Report
18. City Engineer's Report
19. City Board Attendance Report

Council Member Plant asked about the bike lanes previously funded by the OPEDC in the City Manager's report and what could be done to restore them.

City Attorney Dan Santee suggested to look into the ordinances for restriping and possible grants.

Council Member Plant also asked if there was enough in the budget for attorney fees.

Mayor Harrison asked about the status of the sewer projects and if there would be bids to review in July.

City Manager Maus said that she would update the Council regarding both questions.

Council Member Sharon Plant moved to approve the Departmental Reports. Council Member William Brooks seconded the motion. The motion carried with 4 in favor and 0 against.

Announcements

Council Member Sharon Plant requested confirmation of the budget meeting times.

Mayor Harrison confirmed that meetings will start at 5:00 PM when there are budget workshops.

There being no further business, the meeting was adjourned at 6:18 PM

Minutes approved on the 15th day of June, 2026.



Erin Harrison
Mayor

ATTEST:



Irma Duran de Rodríguez
City Secretary