

CITY OF OLMOS PARK
REGULAR CITY COUNCIL MEETING
MINUTES

The City Council for the City of Olmos Park, Texas held a meeting, open to the public, at Olmos Park City Hall at 120 W. El Prado Drive in Olmos Park, Texas on Wednesday, May 20, 2026, at 6:00 PM where the following items were discussed.

1. Call the meeting to order and determine if a quorum is present

Mayor Harrison called the meeting to order at 6:00 p.m.

Present Members: Mayor Erin Harrison, Council Member Will Brooks, Council Member Chris Pal-Freeman, Council Member Juliana Decamps, Council Member Sharon Plant and Council Member James Griffin

Also Present: City Manager Ashley Maus, City Attorney Daniel Santee, City Secretary Irma Duran, Public Works Director Gilbert Deleon, Fire Chief Michael Goodreau and Police Chief Fidel Villegas

Pledge of Allegiance

Citizens to be Heard

There were no citizens to be heard.

2026-2027 Budget

2. Update and discussion on the FY 2026-2027 Budget

City Manager Maus presented a recap of the budget and provided an overview of the various funds. She indicated that she would coordinate with Council Members to schedule future special budget meetings. Additionally, she requested that Council provide input on potential future projects.

Mayor Harrison requested staff look into costs for installing turf at Alameda Circle and bike lane striping on McCullough Ave. and to inquire whether the EDC could cover costs.

Council Member Plant requested staff look into improvements of the roundabout.

3. Discussion and possible action on Resolution 2026-05-20-03 reviewing and adopting a Fund Balance Policy

Council Member Sharon Plant moved to approve resolution 2026-05-20-03 reviewing and adopting a fund balance policy. Council Member Chris Pal-Freeman seconded the motion. The motion carried with 5 in favor and 0 against.

4. Nomination and Election of the Mayor Pro Tem for a term of one year to perform the duties of Mayor in the Mayor's absence

Mayor Harrison recommended Mayor Pro Tem Juliana Decamps to renew her term.

Council Member Sharon Plant moved to nominate and elect Juliana Decamps as Mayor Pro Tem. Council Member William Brooks seconded the motion. The motion carried with 5 in favor and 0 against.

5. Discussion and possible action on Resolution 2026-05-20-05 approving amendments to the City of Olmos Park Purchasing Policy for alternative bidding process in addition to other updates in accordance with state law

Council Member Plant inquired whether the policy had been discussed in April and reviewed by legal counsel.

City Manager Maus confirmed that the policy presented to Council had been reviewed and updated by legal. The revisions included removing unused forms and increasing the minimum threshold from \$50,000 to \$100,000 in accordance with state law.

Council Member Sharon Plant moved to approve Resolution 2026-05-20-05 approving amendments to the City of Olmos Park Purchasing Policy. Council Member Chris Pal-Freeman seconded the motion. The motion carried with 5 in favor and 0 against.

6. Discussion and possible action on Resolution 2026-05-20-06 making appointments to the Substantive Zoning Code Amendments Subcommittee

Mayor Harrison recommended the following individuals to the subcommittee:

- Erin Harrison, Mayor
- Chris Pal-Freeman, Council Member
- James Griffin, Council Member
- Jack Foster, Planning and Zoning Commission
- Walter Goff, Planning and Zoning Commission
- Chris Smithson, Economic Development Corporation
- Adam Rabinowitz, Commercial Property Owner
- Curtis Cantwell, Commercial Property Owner
- Gardner Peavey, Commercial Property Owner

Lauron Fischer would serve as the Planning and Zoning Commission alternate.

Council Member Juliana Decamps moved to approve Resolution 2026-05-20-06 making the appointments to the Substantive Zoning Code Amendments Subcommittee. Council Member James Griffin seconded the motion. The motion carried with 5 in favor and 0 against.

7. Discussion and possible action on Resolution 2026-05-20-07 making appointments to City boards and commissions

Mayor Harrison recommended the following individuals:

- Brenda Atherton, place 4: Board of Adjustment
- Frank Zoch, alternate: Board of Adjustment
- Scott Nathan, Economic Development Corporation

Council Member Sharon Plant moved to approve Resolution 2026-05-20-07 making the appointments to City boards and commissions. Council Member James Griffin seconded the motion. The motion carried with 5 in favor and 0 against.

8. Discussion and possible action on Ordinance 2026-05-20-08 approving a budget amendment

Council Member Sharon Plant moved to approve Ordinance 2026-05-20-08 approving a budget amendment to purchase flood mitigation water barriers. Council Member Juliana Decamps seconded the motion. The motion carried with 5 in favor and 0 against.

9. Discussion and possible action to waive late fees for Property Tax at 601 Contour Drive

Mayor Harrison summarized the letter received from Bexar County acknowledging an error in the assessment of late fees. The Council will need to take action to approve the reversal of those late fees. Following approval, the City would notify the County in writing.

Council Member Juliana Decamps moved to waive the fees for Property Tax at 601 Contour Drive. Council Member Sharon Plant seconded the motion. The motion carried with 5 in favor and 0 against.

10. The City Council will adjourn into executive session pursuant to Texas Government Code Section 551.076 Deliberations about Security Devices, to receive an update regarding Information Technology (IT) infrastructure following the migration to the new IT vendor.

Following closed session, the City Council will reconvene to discuss and consider authorizing Council Member Chris Pal-Freeman to assist Consultadd, Inc. in the migration to them as the new IT vendor. Such work to be performed as a designated representative of the IT vendor and not in his capacity as a member of the City Council

Mayor Harrison called to move item 10 into executive session.

Council Member Juliana Decamps moved to enter executive session for item 10. Council Member Chris Pal-Freeman seconded the motion. The motion carried with 5 in favor and 0 against.

The City Council went into executive session at 6:21 p.m. The executive session ended at 6:38 p.m. Mayor Harrison stated that no action was taken during executive session.

Consent Agenda Items

11. Discussion and possible action to approve the minutes from the April 15, 2026 regular City Council Meeting
12. Discussion and possible action to appoint a municipal court judge
13. Discussion and possible action on a request by Soler's Sports for the annual Dam 09 Triathlon route to come through Olmos Park on August 15, 2026
14. Discussion and possible action on a request by San Antonio Sports for the annual SA Marathon route to come through Olmos Park on December 06, 2026
15. Discussion and possible action on Resolution 2026-05-20-15 accepting a grant from Texas Intrastate Fire Mutual Aid System (TIFMAS) for fire training reimbursement
16. Discussion and possible action to accept James Griffin's resignation from the Higher Education Facilities Corporation effective immediately

Council Member Sharon Plant moved to approve the consent agenda. Council Member Juliana Decamps seconded the motion. The motion carried with 5 in favor and 0 against.

Departmental Reports

17. City Manager's Report
18. Police Department Report
19. Fire Department Report
20. Streets and Sanitation Report
21. Financials
22. Building Department Report
23. Municipal Court Report
24. City Engineer's Report
25. City Board Attendance Report

City Manager Maus mentioned there was no City Manager's report this month.

Council Member Juliana Decamps moved to approve the Departmental Reports. Council Member William Brooks seconded the motion. The motion carried with 5 in favor and 0 against.

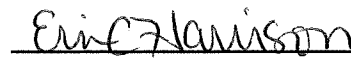
Announcements

Mayor Harrison reminded the City Council that the June meeting will start at 5:00 pm with a budget workshop.

Council Member Sharon Plant requested an updated schedule for the budget.

There being no further business, the meeting was adjourned at 6:41 p.m.

Minutes approved on the 17th day of June, 2026.


Erin Harrison
Mayor

ATTEST:


Irma Duran de Rodríguez
City Secretary

